

FRUITPORT COMMUNITY SCHOOLS NOTICE OF INTENT TO EMPLOY

POSITION: School Psychology Apprentice/Intern (Year 3)

LOCATION: Fruitport Community Schools

SALARY: Master's Degree Step 1 with benefits (Fruitport Education Association Contract)

The School Psychologist Apprentice/Intern (SPA) is in their third year of their graduate school psychologist program, and they are a skilled staff member who performs the duties of a school psychologist with supervision from the highly skilled/trained staff at Fruitport. Minimum commitment is one academic year.

Job Description and Essential Job Functions:

- Regular, reliable and punctual attendance and on-campus work is required.
 - Actively participate in building/district Child Study Team meetings
 - Utilize research based models, theories, assessments, and processes to support students with an array of disabilities through the MTSS process.
 - Administer and report results of various standardized assessments.
 - Actively participate in pre-referral activities and interventions utilizing research based intervention strategies.
 - Collaborating and assist in developing of Functional Behavioral Assessments (FBA) and Positive Behavior Support Plans (PBSP)
 - Perform systematic observations of students for the purpose of special education evaluations and FBA/PBSP.
 - Organize, upload, and file protocols (physically or electronically) and other evaluation documents for the School Psychologist.
 - Complete all required paperwork relating to Invitations, REED's, MET's, Eligibility Recommendations and more as it pertains to their specific role and responsibilities.
 - Coordinate and schedule parent and team meetings.
 - Ability to work effectively with grade level/department/interdisciplinary teams, etc.
 - Utilize best practices and tools to assist in determining eligibility recommendations for students who are being evaluated for services.
 - Communicating, consulting, and collaborating with all stakeholders (parents, students, teachers, administrators, paraprofessionals, outside agencies, and itinerant staff) to develop plans that support student learning and success.
 - Perform updates on Family/Developmental histories for student reevaluations
 - Assist School Psychologists in the compilation of the Multidisciplinary Evaluation Team (MET) report by adding in observations, parent/teacher input, tables and graphs, and other data as prescribed by the School Psychologist into the report.
 - Participate in local and county communities of practice to enhance professional connection and practice.
 - Must follow all state and district curricula and assessment requirements.
 - Follow and implement all Board of Education policies, procedures, administrative guidelines and district processes/regulations.
 - Perform duties as assigned by the supervising school psychologist, special education supervisor or special education director.
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QUALIFICATIONS:

- Meet Eligibility for Preliminary School Psychologist Certificate through Michigan Department of Education
- Pass a criminal background check.

Candidates may apply by submitting a letter of interest and resume to Jamie Venema, Special Education Supervisor via email at jvenema@fruitportschools.net or by clicking on the Employment link under the Departments tab of the Fruitport website www.fruitportschools.net

DATE OF POSTING: January 11, 2024

DATE POSTING ENDS: Until Filled

Fruitport Community Schools | 3255 East Pontaluna Rd. | Fruitport, MI 49415 | 231-865-4001
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