

FRUITPORT COMMUNITY SCHOOLS
CLAIM FORM for the PURCHASE OF SICK LEAVE DAYS
FEA Master Agreement Article 10 Section B(8)

Per the Master Agreement between the Fruitport Board of Education and the Fruitport Education Association, Article 10, Section B (8), an eligible employee may on a once-a-year basis elect to convert up to a maximum of ten (10) sick leave days into a calendar year-end bonus at the rate of \$50 per day. An employee must maintain a balance of at least ninety (90) accrued sick leave days in his/her account after the conversion of the sick days.

Please complete and submit this form to the Business Office.

Name: _____

Assignment/Building: _____ Bargaining Unit/Association: _____

# of Days Requesting to Convert	_____
at a Rate of \$50 Per Day	\$ _____
Balance of Sick Leave Remaining	_____

Employee Signature _____ Date _____

Office Use Only

Date Received: _____

Payment Approved in the amount \$ _____

Payment Denied: _____

Authorized Signature _____ Date _____