

**FRUITPORT COMMUNITY SCHOOLS
NOTICE OF INTENT TO EMPLOY**

POSITION: Bus Driver(s)
DEPARTMENT: Transportation
LOCATION: Fruitport Bus Garage

QUALIFICATIONS:

- High School diploma required.
- FOR NEW DRIVERS FRUITPORT COMMUNITY SCHOOLS WILL PROVIDE TRAINING.
- Must have DOT/Michigan Department of Education physical.
- Must pass a drug test required by the State of Michigan or the federal government.
- Must maintain a good driving record.
- Must complete all classes and training as required by the State of Michigan, Federal Motor Carrier Safety Administration and Fruitport Community School.

JOB DESCRIPTION:

- Transport students on a school bus to and from school.
- Assure student safety while boarding, riding, and un-boarding the bus.
- Maintain order on the bus within school guidelines.
- Visual inspection of the school bus prior to each run. Complete required forms. Report any needed repairs and /or safety hazards to Mechanics. (Pre-Trip)
- Check the bus after every run to ensure all passengers are off the bus, and no damage, and windows are closed. (Post -Trip)
- Check fuel prior to a run and after a run. Fuel at ½ tank or before.
- Keep the bus clean and sweep daily.
- A complete job description is available in the Fruitport Community Schools' Transportation Office.

DAYS/HOURS: School days – Monday through Friday 6:15 – 8:45 a.m. and 2:15 - 5:00 p.m. (when school is in session)

Internal candidates interested in applying for this position may do so by sending a letter of interest to Superintendent, Jason Kennedy 3255 E. Pontaluna Rd, Fruitport, MI 49415.

External candidates may apply electronically by clicking on the **Employment** link under the **Department** tab on our district website at www.fruitportschools.net.

Date of Posting: March 24, 2022

Date Posting Ends: Until Filled